



Advanced Training Programme  
Locally Controlled Forest Restoration #3  
February 2023 – January 2024

FOR OFFICIAL USE OF THE PROGRAMME SECRETARIAT

Application received by administration:

Sign \_\_\_\_\_ Date \_\_\_\_\_

Comment, see attached note

APPLICATION FORM (If writing by hand, please use BLOCK LETTERS.)

The \_\_\_\_\_ country \_\_\_\_\_  
(name of nominating organisation/institution/company)

nominates \_\_\_\_\_  
(name of applicant)

**to the programme Locally Controlled Forest Restoration #3 for participation at 20% of fulltime duty in the nominating organisation February 2023 – January 2024 and confirm that the proposed change project is of interest for the organisation.**

Reasons for nomination (obligatory) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Signature of nominating organisation/institution/company \_\_\_\_\_

(When necessary/applicable)  
The nomination is approved by (name of authorising authority) \_\_\_\_\_ in accordance with local rules.

Date \_\_\_\_\_ Signature of authorising authority \_\_\_\_\_

The Application should be submitted directly to Programme secretariat at the latest by **January 6, 2023**. By e-mail to **locoforest.apply@skogsstyrelsen.se**.

Applications received after this date will not be considered.

It is also mandatory for each applicant to be informed by the short online LoCoFoRest orientation at [www.locoforest.se](http://www.locoforest.se) for your application to be valid.

**Tick here to confirm that you have gone through the LoCoFoRest orientation**

Print out the filled in application form. Apply photo and signatures and scan the application form and submit the file of the scanned application as an attachment to an e-mail.

PHOTO

(photo optional)

The Swedish Forest Agency  
e-mail: [locoforest.apply@skogsstyrelsen.se](mailto:locoforest.apply@skogsstyrelsen.se)  
[www.locoforest.se](http://www.locoforest.se)

## PERSONAL DETAILS

First name(s) ( <u>underline name by which addressed</u> ):	Second name:	Family name (surname):
Home address:	Tel. mobile:	
	Tel. office:	
	Tel. home:	
	Preferred e-mail for LoCoFoRest communication:	
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female		
Nationality:	Date of birth (yymmdd):	
<i>Please provide contact information below for a person to be notified in case of emergency.</i>		
Name:	Tel. mobile:	
Relation to applicant:	E-mail:	

## EDUCATION

Name of institution and place of study	Major fields of study	Years of study from – to	Degrees

List membership of professional societies or other activities in civil, public or international affairs:

Previous residence in foreign country in relation to applicant's professional or study interest:

Have you participated in any ITP training programme in Sweden before?  
 yes  no Name of programme, year:

## EMPLOYMENT RECORD: present position

Name of organisation (including department/unit):		Description of your work, including your personal responsibilities:
Address of organisation:		
Type of organisation: <input type="checkbox"/> Governmental agency <input type="checkbox"/> Private company <input type="checkbox"/> NGO/CSO <input type="checkbox"/> Other, please specify: _____		
Title of your position:	Years of service:	
Supervisor's name:		Supervisor's e-mail:
Supervisor's tel:		Signature by closest supervisor confirming being informed

EMPLOYMENT RECORD: previous position

Name of organisation (including department/unit):		Description of your work, including your personal responsibilities:
Address of organisation:		
Type of organisation: <input type="checkbox"/> Governmental agency <input type="checkbox"/> Private company <input type="checkbox"/> NGO/CSO <input type="checkbox"/> Other, please specify: _____		
Title of your position:	Years of service:	
Supervisor's name:		
Supervisor's tel:	Supervisor's e-mail:	

Please state briefly the reason for applying to this program, your main field of interest within the program and how you and your organisation hope to benefit from the program. (Continue on supplementary page if necessary but no more than one page).

CHANGE PROJECT

Please give a title and a short description for your idea for a Change Project. What change do you see as needed to enable locally controlled forest restoration? Project goals? Target group/stakeholders? Organizational benefits? Make a note if this idea is common with another applicant (name and organization). (Continue on supplementary page if necessary but no more than one page.) The Change Project must be fully funded. The Forest Agency or Sida cannot provide funds for the Change Project activity.

## LANGUAGE REQUIREMENT

Please select the statements which are applicable, if any.

- English is my native language.
- English is my working language (please enclose statement from management).
- I carried out higher academic education (min 6 months) where English was the medium of instruction (please enclose copy of certificate).

## ENGLISH LANGUAGE CERTIFICATE

Not required if any of the conditions above are met.

Name of candidate _____	
<b>ABILITY TO UNDERSTAND</b> <input type="checkbox"/> Understands without difficulty when addressed at normal rate. <input type="checkbox"/> Understands almost everything, if addressed slowly and carefully. <input type="checkbox"/> Requires frequent repetition and/or translation of words and phrases.	<b>ABILITY TO SPEAK</b> <input type="checkbox"/> Speaks fluently and accurately and is easily intelligible. <input type="checkbox"/> Speaks intelligibly, but is not fluent or altogether accurate. <input type="checkbox"/> Speaks haltingly, and is often at a loss for words and phrases.
<b>ABILITY TO WRITE</b> <input type="checkbox"/> Writes with ease and accuracy. <input type="checkbox"/> Writes slowly and with only a moderate degree of accuracy. <input type="checkbox"/> Writes with difficulty and makes frequent mistakes.	<b>READING ABILITY AND COMPREHENSION</b> <input type="checkbox"/> Reads fluently, with full comprehension. <input type="checkbox"/> Reads slowly, but understands almost everything. <input type="checkbox"/> Reads with difficulty, and only with frequent recourse to a dictionary.
Language abilities above testified by: _____ Title: _____ Address and Telephone: _____ Date and signature: _____	

## MEDICAL STATEMENT AND FOOD PREFERENCES

- I do not have any infectious diseases (for example tuberculosis or trachoma) or any other illnesses which could present risks to persons that I will come in contact with.
- I do not have any medical conditions which prevent me from carrying out training away from home.
- I am in good health and able to work without physical/health restrictions.

State any food preferences (eg. vegetarian, vegan, allergies, Halal etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### Information to all applicants according to the General Data Protection Regulation (GDPR)

Once confirmation has been given that your application has been accepted, the personal information that you have given in this application will be used by the Programme Organiser in administering the Programme. Your personal data will also be available to Sida for internal use and for alumni purposes, and may also be disclosed to the public in accordance with the principle of public access to information in Sweden. You are entitled to access your personal data and can always request your personal data to be corrected, erased or restricted. For more information about GDPR, please visit our website [www.sida.se](http://www.sida.se) or ask the programme organizer for support.

## APPLICANT'S SIGNATURE

I certify that my statement in answer to the questions above is true, complete and correct to the best of my knowledge and belief.  
 If selected as a participant I undertake to spend the time during the period of the programme as directed by the programme management.

Date \_\_\_\_\_ Applicant's signature \_\_\_\_\_